

## **TERMS OF REFERENCE FOR BURGESS HILL MEMBERS' STEERING GROUP**

### **The aim of the Burgess Hill Members' Steering Group is:**

To provide political oversight and guidance in relation to the delivery of the strategic growth location at Burgess Hill, and the necessary associated infrastructure, in line with the District Deal, Coast to Capital Strategic Economic Plan, the Greater Brighton City Deal, the Mid Sussex District Plan, the Burgess Hill Town Wide Strategy and the Burgess Hill Neighbourhood Plan.

### **The Role of the Members' Steering Group is to:**

- Provide political oversight for all projects comprising the Burgess Hill Growth Programme
- Act as the Task and Finish Group for specific projects where such a role is formally required (e.g. Sustainable Transport Package)
- Provide political advice and guidance to the Leaders' Growth Board on key issues and risks

### **Membership shall comprise:**

- Chair – Mid-Sussex District Council (MSDC) Cabinet Member for Economic Growth & Net Zero
- Mid Sussex District Council:
  - Cabinet Member for Planning
  - Cabinet Member for Community
- West Sussex County Council:
  - Local West Sussex County Council (WSCC) Members for Burgess Hill North and Hurstpierpoint and Bolney
- Burgess Hill Town Council:
  - The Leader
- Supporting Officers:
  - Assistant Director Planning and Sustainable Economy – MSDC
  - Regeneration and Economy Programme Manager – MSDC
  - WSCC Officers as required to present Projects for discussion
  - Clerk of Burgess Hill Town Council

### **Meeting frequency:**

The Members' Steering Group will meet quarterly within a timeframe that allows advice to be provided to the Leaders' Growth Board. Additional meetings held with the agreement of the Chair.