

General Conditions

Outdoor Facilities Fees & Charges 2023/2024

1. The charges included in this leaflet are effective from 1st April 2023 until 31st March 2024 in relation to the Outdoor Leisure Facilities operated by Mid Sussex District Council. Summer and Winter Season Dates are specific to each site and activity. Season Dates are published at the start of each season and distributed to our Regular Hirers.
2. All hirers must complete an official MSDC Application Form and agree to adhere to the Council's published Conditions of Hire prior to the booking Period.
3. Payment for the hire of facilities must be made in advance.
4. Discounted Rates – Where a discounted rate (50% of the Full Rate) is provided, the following conditions apply:
 - Juniors – To qualify for the discounted rate facility users must be under the age of 17 at the time of hire.
 - Students – To qualify for the discounted rate facility users must be in full-time education and be able to produce a valid student card at the time of payment.
 - Unemployed - To qualify for the discounted rate facility users must be able to produce a valid JSA40 form at the time of payment.
 - Senior Citizens - To qualify for the discounted rate facility users must be aged 60 or over at the time of hire
 - Disabled Users – Discounted Rates Apply
5. VAT – Prices do not include VAT (20%) unless indicated:
 - * VAT Included
 - + VAT exempt

Block Bookings – Upon request, a 15% discount is available to regular hirers who book more than 50 sessions and whose gross expenditure on Outdoor Facility Hire exceeds £7183.22 Per annum. This does not apply to activities covered by season tickets.

Regular hirers may qualify for VAT exemption should they meet the following conditions:

- Ten or more sessions are booked in the hire Period for the same activity in the same place. Written documentation and agreement (e.g. Official Council Application Form and Conditions of Hire) must be provided to indicate this.
- The interval between bookings must be no less than one day or no more than fourteen days. The hirers use of the facility during the hire Period shall be exclusive.
- The hiring organisation must be a school, club, or association representing affiliated clubs of constituent organisations.

Outdoor Leisure
Mid Sussex District Council
Oaklands
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Tel: 01444 477379
Email: bookings@midsussex.gov.uk
Web: www.midsussex.gov.uk



FEES & CHARGES 2023/2024

Effective 01/04/2023 – 31/03/2024

SPORTS HIRE - SUMMER

	Full Rate	Discounted Rate
CRICKET TURF WICKET		
MSDC Prepared Wicket		
Per Session	£39.75	£19.95
Multi Session	£73.60	£36.90
Home Club Prepared Wicket		
Per Session	£24.45	£12.25
Multi Session	£46.50	£23.35
CRICKET SYNTHETIC WICKET		
Per Session	£24.50	£12.25
Multi Session	£46.50	£23.35
STOOLBALL	£23.05	£11.50
ATHLETICS	£49.65	£24.85
SUMMER CHANGING ROOM HIRE	£27.10	£13.55
TRAINING		
Per Session	£11.25	£5.60

SPORTS HIRE – SUMMER (Continued)

	Full Rate	Discounted Rate
BOWLS		
Casual Hire Per Rink	£9.25	£4.65
Club Season Ticket	£134.50	£67.25
Club Intro. Season Ticket	£67.25	£33.65
TENNIS		
Casual Hire Per Court	£6.75	£3.45
Club Season Ticket	£97.20	£48.60
Club Intro. Season Ticket	£48.60	£24.30
PETANQUE		
Casual Hire Per Piste	£8.65	£4.35
Club Season Ticket	£40.00	£20.00
Equipment Hire (Where Applicable)	£2.25	

SPORTS HIRE - WINTER

FOOTBALL	£60.10	£30.10
MINI-SOCCER	-	£14.90
RUGBY	£66.20	£33.40
CHANGING FACILITIES	£32.95	£16.60
Mini-Soccer	-	£8.35

COMMUNITY HIRE**PAVILIONS**

	Charge
+ Community Use (Per Hour)	£10.10
+ Children's Party (Aged up to 12 yrs, 4 Hour Session)	£46.80

EVENTS (Continued)

+ Minor Events (Per Session)	£113.00
+ Minor Events (Multi-Session)	£211.00
+ Major Events	£478.00
+ Funfair/Circus - Large (Per Day)	£473.00
+ Funfair/Circus - Small (Per Day)	£257.00
+ Filming (Per Day)	£477.00
+ Additional Charge for Use of Licensed Premises for Entertainment	£113.00
Additional Charge for Summer Tournament (Per Pitch)	£15.90
+ Event Set-Up Charge	£113.00
+ Additional Charge for Late Application (1 Free day each side of booking period) (Received less than 10 working days before the event)	£113.00
+ Road Closure Applications (Admin Fee)	£25.90
+ Forest School Use (Commercial)	£25.90
+ Holiday Clubs (Commercial) Full Day	£51.75
+ Holiday Clubs (Commercial) Half Day	£25.90

Special Conditions – Events

(Please refer to the Council's Conditions of Hire)

Classification of events as Major or Minor is dependent on the amount of space required, the number of people expected to attend and the nature of the activities involved. Please contact us for further information.

All events are subject to the payment of a ground re-instatement deposit.

Funfairs and Circuses

A small funfair/circus can be described as one having 5 (or fewer) powered rides/a Big Top holding fewer than 500 people, 10 (or fewer) stalls and 10 (or fewer) temporary structures/ancillary vehicles.

A large funfair/circus can be defined as one having 6 - 10 powered rides/a Big Top holding more than 500 people and more than 10 stalls, other temporary structures and ancillary vehicles. (Please refer to the application form for specific information on designated sites).

Event Set Up & De-Rig

All days over the operating period used for set up and de-rig of the site will be charged at the 25% of the applicable published rate.

Licensed Premises

The additional charge for use of a Licensed Premises will be enforced where the benefits of the licence are utilised by the hirer to provide public entertainment in a park where such a Licence has been granted.

Tournaments

The tournament rate will only be charged where pitch marking and preparation is required by the hirer outside of (or in addition to) the regular season at a given site, and will be in addition to the relevant event charge.