

Mid Sussex District Council

Application for a minor variation to a premises licence ~~or club premises certificate~~ under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

PizzaExpress Limited

We being the premises licence holder(s) / ~~club holding a club premises certificate~~, apply to vary a premises licence under section 41A / ~~club premises certificate under section 86A~~ of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Postal address of premises (or, if none, ordnance survey map reference, or description) PizzaExpress 39 High Street	
Post town East Grinstead	Post Code RH19 3AF

Telephone number at premises (if any)

01342 313343

Premises licence number/~~club premises certificate number~~

PWA0170

Brief description of premises (Please see Guidance Note 2)

The premises is situated in the centre of East Grinstead in a predominately retail/commercial area, consisting of 3 sections, laid out in a restaurant style, with an outdoor eating area.
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Part 2 – Applicant Details

Please tick

We are the premises licence holder/~~club premises certificate holder~~
 Contact phone number in working hours (if any)

01895 618 720

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS	
Building 01 Arc Uxbridge, Sanderson Road	
Post town Uxbridge	Postcode UB8 1DH
Please provide email address if you would prefer us to contact you by email (optional)	

Part 3 – Proposed variation(s)

Please tick ✓yes

Do you want the proposed variation to have effect as soon as possible?

Day Month Year

If not, from what date do you want the variation to take effect?

FROM THE DATE ON WHICH THE COUNCIL ARE NOTIFIED THAT THE WORKS HAVE BEEN COMPLETED

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see Guidance Note 3) Yes No

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

<p>Details of proposed variations (Please see Guidance Note 4)</p> <p>To vary the layout of the premises in accordance with plans 290/00 supplied by the applicant such variation to have effect upon the completion of the works as notified to the Licensing Authority in writing. Permitted hours and licensable activities remain as existing.</p>

<p>Details of proposed variations (Continued)</p> <p>The alterations comprise:-</p> <ul style="list-style-type: none"> • Slight reconfiguration to Pizzaiola area. • New delivery area added near the external area.

Part 4 – Operating Schedule

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

Provision of regulated entertainment (Please see Guidance Note 5)

Please tick all that apply

- a. plays
- b. films
- c. indoor sporting events
- d. boxing or wrestling entertainment
- e. live music
- f. recorded music
- g. performances of dance
- h. anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

Sale by retail of alcohol

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Enclosures

- I have enclosed the premises licence/~~club premises certificate~~
- I have enclosed the relevant part of the premises licence/~~club premises certificate~~
- I have included a copy of the plan
(necessary if the proposed variation will affect the layout)

If you have not ticked one of the previous three boxes, please explain why in the box below.

Reasons why you have failed to enclose the premises licence/~~club premises certificate~~ or relevant parts.
N/A

Any further information to support your application. (See Guidance Note 6)

We have considered the impact of the proposed alterations and do not feel that there will be any increased risk. No further steps will be necessary to promote the licensing objectives and the existing measures will continue.

CHECKLIST:


- I have made or enclosed payment of the fee or *Please tick ✓ yes*
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have enclosed the plan, if appropriate, of the premises in scale (1mm to 100mm), unless otherwise agreed with the licensing authority
- I have enclosed the premises licence/~~club premises certificate~~ or relevant part of it or provided an explanation
- I understand that if I do not comply with the above requirements my application will be rejected.
- I understand that I am required to advertise my application by posting a white notice at or on the premises for ten consecutive working days commencing on, and including the day after the day when my application is given to the licensing authority.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures and Contact Details

(See Guidance Note 7)

Premises Licence: Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (See Guidance Note 8) If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature: 
Date: 15/05/2024

Capacity: We Poppleston Allen – Licensing Solicitors sign on behalf of and have authority to bind the applicant.

~~Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 9). If signing on behalf of the applicant please state in what capacity.~~

~~Signature:~~

~~Date:~~

~~Capacity: I / We (insert full name and capacity) sign on behalf of and have authority to bind the applicant.~~

~~**Where the premises is a club**~~

~~I (insert full name) make this application on behalf of the club and have authority to bind the club~~

~~Signature:~~

~~Date:~~

~~Capacity: I / We (insert full name and capacity) sign on behalf of and have authority to bind the applicant.~~

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 10)

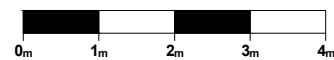
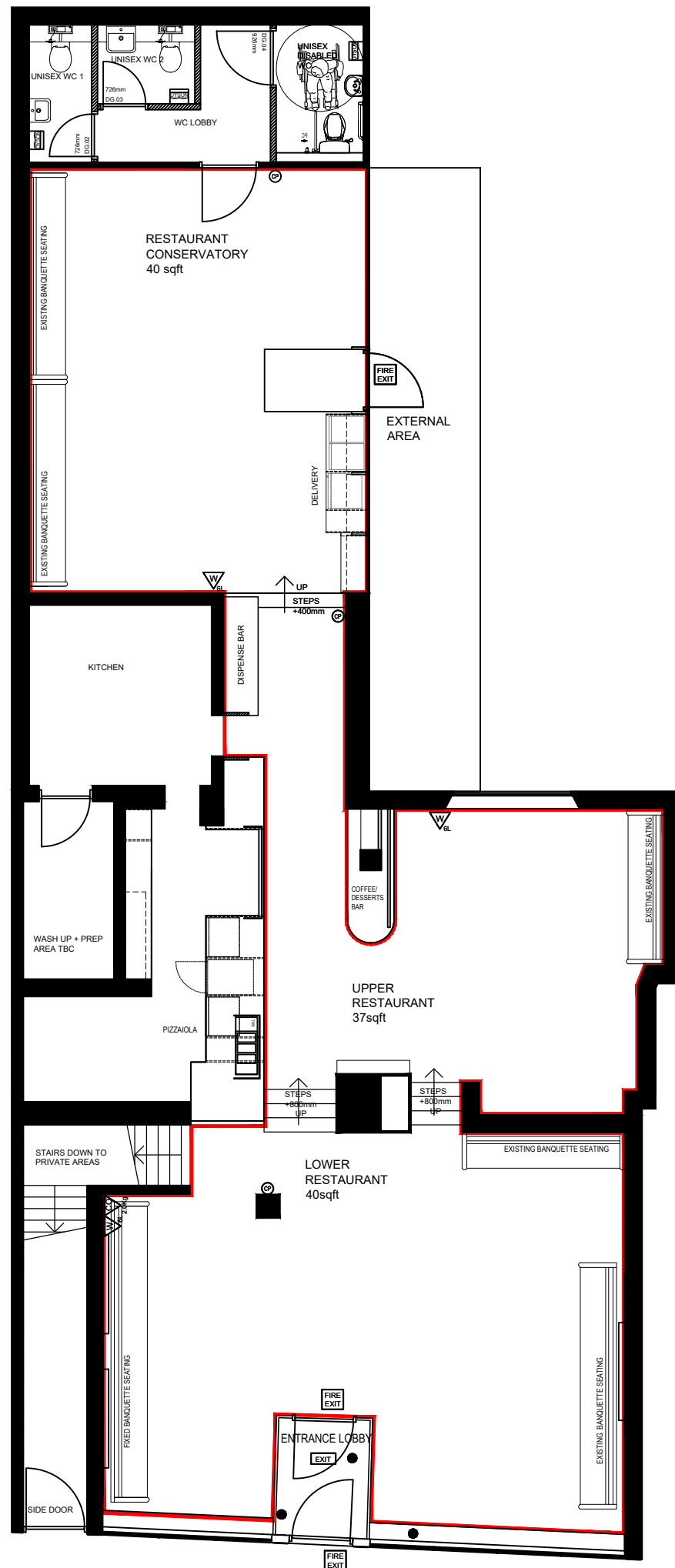
Poppleston Allen Solicitors
37 Stoney Street
The Lace Market
Nottingham
NG1 1LS

Telephone number (if any)
0115 934 9188

If you would prefer us to correspond with you by email your email address (optional)
e.collins@popall.co.uk

Client:

Index	Revision	Date	Int



	THE AREA WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE
	THE LOCATION & TYPE OF ANY FIRE SAFETY & ANY OTHER EQUIPMENT IS SHOWN AS AT PRESENT. THIS MAY BE VARIED FROM TIME TO TIME WITH THE AGREEMENT OF THE FIRE OFFICER OR AFTER A FIRE RISK ASSESSMENT
	EMERGENCY LIGHT AS EXG LOCATIONS
	SMOKE DETECTOR AS EXG LOCATIONS
	WATER EXTINGUISHER AS EXG LOCATIONS
	CO2 EXTINGUISHER AS EXG LOCATIONS
	FOAM EXTINGUISHER AS EXG LOCATIONS
	FIRE BLANKET AS EXG LOCATIONS
	HEAT DETECTOR AS EXG LOCATIONS
	CALL POINT AS EXG LOCATIONS
	SOUNDER FIRE ALARM AS EXG LOCATIONS



Job: EAST GRINSTEAD		Date: 08.05.24	Do not scale for any other purpose, use figured dimensions only. Subject to site survey and all necessary consents. All dimensions to be checked by user and any discrepancies, errors or omissions to be reported to the Architect before work commences. This drawing is to be read in conjunction with all other relevant materials. Figures relate to the current stage of the project and any development decisions to be made on the basis of this information should include due allowance for the increases and decreases inherent in the design and building processes.
Drawing: LICENSE PLAN		Scale: 1:100 @A3	
Author: AF	Status: FOR INFORMATION	Drawing No: 290 / 00	