

MSDC charges applicable for FOI requests

Photocopying/Printing:

A4	10 pence per sheet
A3	15 pence per sheet

Charges apply once the total is £5 or over – this equates to 50 sheets of A4; or 33 sheets of A3.

2nd class postage and packing charges will also apply for all charged information sent out under FOI/EIR.

Where requested from an MSDC reception area, thereby requiring immediate service, the £5 ceiling charge will not apply and the appropriate charge can be levied

MSDC charges applicable for Planning

Planning Publications see <http://www.midsussex.gov.uk/planning/8100.htm>
Weekly List available online see <http://www.midsussex.gov.uk/planning/8098.htm>

Photocopying/Printing/Plans

A4	10 pence per sheet
A3	15 pence per sheet
A2	40 pence per sheet
A1	80 pence per sheet
A0	£1.60 per sheet

Ordnance survey extracts (site plans):

4 copies	£25.00
6 copies	£26.00
8 copies	£27.00

Contaminated Land Information £80.00

Where appropriate 2nd class postage and packing charges will also apply for all charged information sent out.

MSDC charges applicable for Reports, Publications, Legal Documents and Minutes

The majority of these documents can be found on our website:
<http://www.midsussex.gov.uk/6663.htm>.

Photocopying/Printing:

A4	10 pence per sheet
A3	15 pence per sheet

Where appropriate 2nd class postage and packing charges will also apply for all charged information sent out.

MSDC charges for Data Subject Access Requests (Data Protection Act)

There is no charge for a Data Subject Access Request, but we can charge a reasonable fee, taking into account the administrative costs of providing the information or communication.