



Mid Sussex Partnership (MSP) Board meeting, 18th April 2024

Key Decisions

It was agreed that the recommendations proposed in the MSP Board Review are approved.

1. Welcome and introductions

Attendees:

Cllr Robert Eggleston	Leader of MSDC - Chair
Cllr Alison Bennett	Cabinet Member for Community at MSDC
Rebecca Hair	Commissioning and Partnerships Advisor, MSDC – Minute Taker
Lucy Corrie	Assistant Director for Communities, MSDC
Paul Turner	Community Services Manager, MSDC
Mandy Cunningham	Community Safety and Safeguarding Manager, MSDC
Matt Roberts	Community Transport Sussex (CTS)
Jim Bartlett	West Sussex County Council (WSCC)
Douglas Denham St Pinnock	Chair of Mid Sussex Association of Local Councils (MSALC)
Katie Rabone	CEO, Mid Sussex Voluntary Action (MSVA)
Inspector David Derrick	Sussex Police
Daniel MacIntyre	WS Public Health
Ben Friar	Haywards Heath College
Lousie Yandell	MSDC
Marie McNabb	MSDC
Nicholas Milner	Homes England

Apologies:

Nicky Dodds	Clarion Futures
Cllr Jacquie Russell	Cabinet Member for Children and Families, WSCC
Neil Fairhall	Fire and Rescue Service, WSCC
Robert Baker-Johnson	Fire and Rescue Service, WSCC
Chief Inspector Pauline Lane	Sussex Police

2. Minutes of the MSP Board Meeting 8th February 2024

The minutes were deemed a true and accurate record of the meeting and were agreed.

3. Brookleigh

Louise Yandell, Northern Arc Strategic Development Delivery Manager, MSDC and Nicholas Milner Senior Planning and Enablement Manager, Homes England gave a presentation on Brookleigh. The presentation is attached as an appendix to these minutes.

MR enquired as to how long the bus route would be funded for. NM confirmed that Homes England are funding the bus route until 2033, when hopefully it will then be self-sufficient.

Cllr B enquired as to whether the bus route can incorporate Tesco in its route as the major supermarket for BH. LY will enquire.

BF enquired as to the age of the secondary school. LY confirmed the secondary school is for years 7-11 inclusive and that WSCC S106 sixth form provision will be spent elsewhere.

Cllr B enquired about the location of the doctor's surgery. LY explained that the two primary schools in the east and central locations will be natural community attractions and it is hoped that the surgery in the west will act in the same way.

Marie McNabb introduced herself as the Community Development Officer for Brookleigh.

PT explained that there is to be a Community Engagement Strategy (CES) which will be produced and delivered by the Community Development Group (CDG). Current membership on the group includes: AiRS; WSCC; BHTC; MSVA; Age UK; Healthwatch; CTS; additional members for the development of the CES will be solicited. The next step is to update the Members in June 2024.

MM and LY left the meeting after this agenda item.

4. Mid Sussex Food Partnership

The Mid Sussex Food Partnership is established as an independent Charitable Incorporated Organisation (CIO) in readiness for its own sustainable development. MSVA and the Mid Sussex Food Partnership have recruited a Food Partnership Co-ordinator role. The coordinator started in March 2024, has a one-year contract, and works ten hours a week. Some food banks have ample donations and supply however some are purchasing significantly from supermarkets, which contributes to food waste. One of the Food Partnerships Co-ordinator roles will be to myth bust the nutritional value of frozen and tinned foods and connecting this food banks and pantry within Mid Sussex.

DMI mentioned that Public Health are currently looking at their Food and Nutrition Strategy.

Cllr E mentioned that even if everyone could afford food, food banks would still have a place regarding food waste and surplus food and wondered whether the MSP should fund this role for a longer term.

Cllr B enquired about educating people regarding food preparation; storage; cooking etc. It was mentioned that the Impact Foundation in Haywards Heath have a Tasty Team that undertake some of this work and it may be appropriate for them to become more involved.

NM enquired as to whether the development could involve community food, e.g. planting of fruit trees and bushes, in addition to allotments. MM to investigate.

5. Question time in respect of the LCN Health Subgroup Quarter Four 23-24

An end of Q4 report on the work of the LCN Health Subgroup was circulated prior to this meeting.

Cllr B enquired as to whether the blood pressure and diabetes screening events were to be regular events or were they one off events. PT explained that they are predominately run by volunteer organisations e.g. Lions or Rotary, but run in conjunction with the Town Councils, and financially supported via the LCN. The LCN is happy to fund these annually, especially as blood pressure and diabetes is within the CORE 20+5 priorities, saves time and pressure on doctor's practices, and members of the public get to have important health conversations with professionals.

7. Question time in respect of the Community Safety Subgroup Quarter Four 23-24

An end of Q4 report on the work of the Community Safety Subgroup was circulated prior to this meeting.

MC stated that Business Crime is a priority for the CSS. MC confirmed that the Sussex PCC fund DISC, and that all three towns and the nighttime economy is included within DISC. Burgess Hill also have Pubwatch and Shopwatch, and East Grinstead also use Pubwatch.

LC stated that this is the last MSPB meeting MC will attend, as she is moving to HDC. LC thanked MC for all her work.

8. Question time in respect of the Community Development Subgroup Quarter Four

An end of Q4 report on the work of the Community Development Subgroup was circulated prior to this meeting.

9. MSP Projects and Budgets for Quarter Four – End of 2023-24 Year.

Rebecca Hair (RH) updated all on the budget and spend to date.

Board decision: The MSP has been allocated £50,000 from MSDC for 2024-2025 and a further £30,000 has been allocated for the Mid Sussex Engagement and Prevention NEETs Project. It was proposed, and all present agreed all the following Board Decisions that:

- 1) the MSP Board agree that the closing balance of £148,751 is retained by the MSP for further spend in 2024/25
- 2) £10,000 is allocated to the Local Community Network (LCN) Health Subgroup
- 3) £10,000 is allocated to the Community Safety Subgroup.
- 4) £20,000 is allocated to the Community Development Subgroup.
- 5) Any larger projects bids from any subgroup, to be presented to the MSP Board for a spending decision from the closing balance.

The opening balance for 2024-25 for the MSP Board is £228,751. This consists of the closing balance of £148,751, the 2024-25 £50,000 MSP allocation, and the 2024-25 £30,000 Engagement and Prevention NEETs project.

9. Emerging issues and future topics for Board and dates for future meetings:

Margaret Gates, Head of Housing, MSDC started that MSDC wish to expand their early intervention and prevention of homelessness and enquired as to any surgeries, community groups, foodbanks etc. they could be present at to undertake some outreach work. The Citizens Advice is already undertaking some debt management and income maximisation work.

Action: LC to pass on details of MSVA; libraries; LCP; Public Health etc. to Margaret Gates.

In June, as per the last MSP Board meeting, the Strategic Intelligence Assessment (SIA) should be presented to the MSP Board. This will be a published public facing a high-level summary of the SIA every three years and the MSPB will sign off the new SIA 2024-27.

Action: RH to invite Magdalena Steel and DMI to present the data for the SIA at the July MSP.

Action: PT to invite a Public Health representative to discuss data from West Sussex Integrated Community Team profiles, which will form the bases of the health section of the SIA.

DMI mentioned that the WSPH mental Health Needs Assessment will be published soon.

KR will send RH two proposals for the MSPB to consider electronically. One on Equalities and Diversity Impact assessments for community groups and one on the Food Partnership Co-ordinator role.

DDStP asked if a senior member of MSDC management team will attend the Mid Sussex Association of Local Councils (MSALC) AGM this evening. It was confirmed that Kevin Toogood, Assistant Director for Legal and Democratic Services and Section 151 Officer would attend.

The next MSPB meetings are scheduled for:

- Thursday 18th July 2024.
- Thursday 17th October 2024.
- Thursday 6th February 2025.

These are all currently scheduled to be hybrid meetings.
RH has already sent Outlook Calendar invitations to all these meetings.